

Meeting Title: Pacific Swimming House of Delegates Meeting
Date: October 14, 2018

Attendance:

Board members attending are noted by an 'x' in the table below/ board members not present but excused are marked with an 'E'. Team representatives and guest in attendance are also noted.

Board of Directors	William Chong	X	4 - Jim Morefield	X	Joe Natina	X	Todd Tucker	X	Guests		
David Benjamin	X	Mike Davis	X	4- Jerry Rudd	X	Tammy Hopkins	X	Barbara Titus	X	Laura Mitchell	X
Debbi Tucker	X	Judy Siegrist			Chris Horner	X	Gadi Shamah	X	Millie Nygren	X	
Veronica Hernandez	X	Leo Lin	X	Athlete Reps	Dionne Dunn	X	Chiyuka Chicuata	X	Joey Sementelli	X	
Allison Beebe	X	Don Batista		Tienna Chen	X	Stephen Gomez	X	David Meck	X	Valerie Rudd	X
Kyle Kikuta	X	Curtiss Kikuta	X	Christopher Guidi	X	Sonya Shaffer	X	Jake Soares	X	Julie Corrigan	X
Marie Lin	X	Mike Piccardo		Robert Mitchell	X	Asher Green	X	Lehla Irwin	X	Carson Schott	X
Mary Ruddell	X	Larry Rice	X	Raymond Kang	X	Rolandas Gimbulis	X	Bill Henderson	X	Karyn Kikuta	X
Paul Reidl		Jay Rowland	X	Jivana Nagpal	X	Ron Heidary	X	Bob Hill	X	Mike Tramack	X
Brian Potts	X	John Bitter		Sophie Obbagy	X	Shannon Mackin	X	Marisa Cozort	X	Sarah Obbagy	X
Don Heidary					Fred Farley	X	Dan Cottam	X	Staff		
Rick Beebe	E	Zone Reps		Club Rep	Buffy Patterson	X	Tom Dowley	X	Cindy Rowland	X	
Kelly Schott	X	1N - Jim Stretch	X	Madison Devereaux	X	Stefan Bill	X	Maryann Nygren	X	Diana Fetterman	X
Pam Redding		1S -Gasy Arita	X	Ben Swiggett	X	Kennan Rooney	X	Dea Ann Joslin	X	Laurie Benton	X
Kent Yoshiwara	X	2 – Peter McNamara	X	Ben Chung	X	Ryan Evans	X	Michael Jufiar	X	Jeanette Soe	X
Clint Benton	X	3 – Kevin Twohey	X	Julie Hardt	X	Kendra Follett	X	Janet Gutierrez	X	Annie Stein	X

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW- UP DATE
Meeting Called to Order	Meeting called to order at 10:30 AM by David Benjamin		
Mission Statement	Read by Veronica Hernandez: Inspiring a passion for swimming and making a difference in the lives of swimmers.		
Minutes from Previous Meeting	Minutes from May 19, 2018		
Ratify Actions of BOD	Motion to ratify actions of the BOD since previous meeting of the HOD on May 8, 2017 approved except Motion 1809IC2 Membership Dues Increase Suspension which was pulled for review (see Motion 1809IC2)	Passed	
Officer's Reports			
Chair	David Benjamin:: 1. Presented our Safe Sport Coordinator: Kelly Schott from Zone 4 a. Provided information: 5 tips for parents, .Safe Sports Resolutions, Club Safe Sport Chair b. Hope that every club will appoint a Safe Sport Chair, and that each Zone also has a Safe Sport Chair 2. Update from Convention a. USA Swimming perceives it has a membership issue - flattening or declining and seeking		

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	<p>strategies to address this</p> <ul style="list-style-type: none"> b. Trying to increase revenue sources c. Promoting premiere events (using the NFL model of promoting a Fan experience and revenue stream) - Olympic Trials and Nationals d. Allowing sale of alcohol in USA Swimming non athlete events. e. Bringing in people with entertainment experience <p>3. Strategic Planning - we also are experiencing flattening in membership</p> <ul style="list-style-type: none"> a. Planning session with a USA Swimming representative took place in June, and second meeting will take place in March b. Working on reviewing our objectives and goals, and moving in a direction that will incorporate and maintain our diverse population, commitment to safe sport, a tradition of excellence, strong clubs and coaches and dedicated volunteers <p>4. By-Laws Revision</p> <ul style="list-style-type: none"> a. USA has a new template which all LSCs must adopt by 2020 b. There are various options to choose from c. Our process involves 2 teams that will try to follow a fairly aggressive schedule d. Teams will try to get something to bring to the February BOD e. Second draft (incorporating recommendations from February BOD) will be brought to the BOD in April for approval f. This final draft will then be brought to the HOD in May g. If we cannot meet those deadlines we will aim for the HOD in October. h. The 2 committees involved <ul style="list-style-type: none"> 1) By-Laws Committee - Mary Ruddell, Cindy Rowland, Jay Rowland, Leo Lin, Curtis Kikuta, Clint Benton, Debbi Tucker, and athlete Cynthia Lee 2) 2nd team will be the Governance Committee <p>5. Banquet was spectacular last night - Thanks to Cindy Rowland, Diana Fetterman, and the rest of the staff in putting it on.</p>		
Vice Chair – Program Operation	<p>Debbi Tucker:</p> <ul style="list-style-type: none"> 1. Working with Governance Committee on their tasks 2. Worked on preparing for By- Laws changes 		
Vice Chair –Program Development	<p>Veronica Hernandez:</p> <ul style="list-style-type: none"> 1. Athlete's Committee - have a rep for each Zone and reps for 20 clubs, held elections for Senior Athlete Rep (Robert Mitchell), and Junior Athlete Rep (Grace Tramack), working on getting more athletes involved and being an effective 20% of the board. 2. Strategic Planning - building a culture on the Board of strong traditions, promotion of Zones, and creating a succession plan to be in place for the continuing to have an effective BOD 3. NAPA coaches clinic will be held in January under new ownership. Working to insure that Pacific has influence and helps to support this in the future. 		

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Treasurer	Mary Ruddell: <ol style="list-style-type: none"> 1. Financial books will be closed in the next couple of weeks 2. We had an outside Audit in August 3. Annual net income was about \$40,000, and we now have about \$4 million. 		
Age Group	Kyle Kikuta <ol style="list-style-type: none"> 1. Tech suit ban passed at convention and will take effect September 1, 2020. 12 & unders will not be allowed to wear tech suits in any competitions that are lower than Junior Nationals 2. Age Group Committee formed - 1S Howie Chang, 1N Mike Allegretti, 2 Neal Hamilton, 3 Tommy Dowley, 4 Jim Morefield. Will be working on creating goals for next year 		
Sr. Committee	Allison Beebe <ol style="list-style-type: none"> 1. Defining the roles and responsibilities of the committees 2. At Convention they determined the Olympic Trial Standards 3. There is a Senior Coach Education distribution list being formed. Check with Allison to be added to the list. 		
Registration	Laurie Benton - no report		
Reports/Recommendations of Staff	Cindy Rowland: <ol style="list-style-type: none"> 1. About 240 attendees at the banquet - much higher attendance than last year - thanks to everyone that made it happen 2. Far Westerns- 1st time the LSC took over major control of certain items in order to provide a more consistent meet with less liability to the host team. We had budgeted to lose money, but in fact we lost less than expected, worked out some issues, and will open for bidding for 2021 Far Westerns in about 3 weeks. 3. Will be looking for a new staff person to replace Tracy and to do some added activities - will be posted in January 		
Standing Committees			
Diversity	Kent Yoshiwara: <ol style="list-style-type: none"> 1. Reviewed the year's activities (including those reported in the May HOD) 2. Diversity camp will be in Vallejo on November 10th. Two speakers Dr. Brigid Dwyer and Byron Davis 3. Western Zone Diversity camp will be in 2020 and will include a summit 4. Homecoming at CAL yesterday had 20 diversity athletes from Pacific attending, and saw the football game against UCLA, heard a chalk talk about swimming and toured the swimming facility 5. The third Diversity and Inclusion Award was given last night to Veronica Hernandez 6. We did terrifically on our first appearance in the Black History Swim Meet - taking 3rd place, with 16 swimmers from Pacific Swimming participating 		
Officials	Mike Davis: <ol style="list-style-type: none"> 1. Official's Committee met Friday night 		

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	<ol style="list-style-type: none"> 2. Focused on relationship with coaches and with athletes 3. Scheduling - Most LSC meets have had the main officials assigned 4. We have Officials working National Meets 5. Requested hands from Senior Coaches who might want to have a Scratch box introduced in the Senior meets- say for Senior Circuit and Senior Trials and Final Meets . A handful of coaches raised their hands. There were no hands against it. 6. Over 200 people attended the Official's Clinic yesterday and about 1/3 were new - featured speaker was Cecil Gordon (Rio Olympics Starter and new member of the BOD of USA Swimming) 		
Camps	<p>Brian Potts:</p> <ol style="list-style-type: none"> 1. January 24-27, 2019 the OTC camp will take place. 24 athletes will be chosen based on top distance freestyles swimmers applying, top IMAX. swimmers from previous year, and swimmers having swum 200 back, breast, fly and IM, 400 IM, 500 Free, and 1650. Swimmers do not have to be at the Senior Circuit meet, but Brian will be there to take applications. Applications close on the last day of the Senior circuit meet and times must have been achieved between this year and last year's Senior Circuit. 2. 11-14 camp will be based on swims from Winter JOs, on December 7 and 9. It will take place February 16-17, 2019 3. 10 & Under camp will take applications up to April 20th, at the end of the meet at SUNN on April 20, 2019 4. Leadership Camp will be based on Summer July 25-28, 2019 Far Westerns, and will take place sometime in September, 2019 5. 2020 goal is to have a 5th camp - possibly a Pacific Swimming altitude camp in Reno 6. Also exploring a Diversity and Inclusion Camp with the Diversity and Inclusion Committee 		
Time Standards	No Report	.	
Club Development	No Report		
Travel	No Report		
Disability	No Report		
Board of Review	No Report		
Scheduling	<p>Leo Lin</p> <ol style="list-style-type: none"> 1. The LSC meets have all been bid 2. The upcoming Senior Circuit Meet has just been changed to a Senior 2 meet at the request of the host team because of low subscription 3. We need to relook at the Senior meets and the type of scheduling because of the impact of outside influences on those meets. For example the Senior Circuit subscription has continued to decline over the last 5 years. 4. Outside factors influencing our Senior meets include so many other options now outside the LSC. (Futures, sectionals, invitationals, etc.) 5. State Championships is also affecting Zone meets 		

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	6. Trying to spread out the geographic location of the 3 JOs. In the recent past over half the LSC meets have been in Zone 2. He would like more to be in other geographic locations.		
Open Water	No report		
Investment Committee	Mary Ruddell: <ol style="list-style-type: none"> 1. We have done well in our investments and are looking for good ways to use our funds to support the swimmers. 2. The Backstroke wedges for all Pacific teams in good standing is one of those programs. 3. Will be launching the 3rd year of the grants program which focuses on supporting our Coaches Education - it can be used for the Napa Coaches clinic in January, but the applications must be received by December 31st. \$50,000 is budgeted for this plan. 		
Finance & Auditing	Mary Ruddell: Report posted.		
Athlete	Robert Mitchell and Grace Tramack: <ol style="list-style-type: none"> 1. Received funding for Athlete Rep shirts and they will be wearing them 2. 2 subcommittees are created - one for social media (facebook, twitter, instagram) and the other manning the newsletter with interviews of officials, and athletes 3. USA Convention attended by Robert Mitchell and Grace Tramack <ol style="list-style-type: none"> a. Attended Athlete Leadership meetings and did community service b. Evaluated the core values and elected athletes to the new Board 4. Goals of the Athlete Committee include - having 1 athlete rep per club, sending more athletes to USA Convention and other events, establishing a mentorship program, focusing on retention of athlete reps, increasing more communication among the athlete reps, getting some of our athletes on the National committees (both Grace and Robert have applied), working on a manual for athlete reps so they will know what they are supposed to do 5. Athletes will have a meeting after today's HOD meeting 		
Governance	Larry Rice: <ol style="list-style-type: none"> 1. 2 main projects were given to the Governance committee to work on. 2. Also worked on Safe Sport - they got a more prominent link on the website with easily accessible information on safe sport 		
Time Recognition	Rick Beebe's report is posted		
Nominations and Elections	Nominations and Elections <ol style="list-style-type: none"> 1. Coaches voted on Senior Rep to the BOD and Age Group Rep to the BOD - one nomination for Senior Rep came to the floor - Dan Cottam. Senior Rep is Carlene Takaki, and Age Group Rep is Mike Allegretti 2. Nomination Committee <ol style="list-style-type: none"> a. There were no nominations from the floor for the Nomination Committee b. Clint Benton proposed that the Governance Committee take on the task of being the Nomination Committee to come up with candidates for the May vote. We have always needed to have equal representation for all the zones which is how the Governance Committee is set up. With the new By-laws template, one option is the Governance 		

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	Committee performs this function, so we are just following the model we will likely adopt. c. See Motion 1810IC1 Nomination Committee for 2018 Motion 1810CB1		
Resolutions and Orders	None		
Presentation of Annual Audit	Audit was completed in August		
Presentation of Annual Budget	Not necessary this meeting		
Motions	1810CB1: Nomination Committee for 2018 The Governance Committee takes on the function of the Nomination Committee for 2018-2019 Clint Benton, Veronica Hernandez 2nd - Motion Passed	Passed	
	Motion: 1809IC2: Membership Dues Increase Suspension The Investment Committee moves to suspend any increase to membership dues for 2020 and 2021 and replace the reduction in income with proceeds from investment funds and/or savings. Dues will be \$73 and \$68 for athletes and non-athletes respectively through 2021 (See document for explanation of the proposal) Mary Ruddell: Investment Committee Was passed by the BOD in September, in response to motion passed by HOD in 2014: (1403TR1A: Membership Registration Dues Move to approve an increase in registration dues as outlined below. <ul style="list-style-type: none"> • Increase the Athlete annual registration dues \$8 every 5 years, with the option to reevaluate the need for a second increase prior to the 2020 Membership year. This increase goes into effect September 1, 2014 with the 2015 membership year • Increase the Individual (Non-athlete) registration dues \$8 every 5 years, with the option to reevaluate the need for a second increase prior to the 2020 Membership year. This increase goes into effect September 1, 2014 with the 2015 membership year.) Request that HOD approve Motion 1809IC2 - that motion was approved and passed	Approved and passed by HOD	
	1805MR1: Move to add the following wording to the Rules and Regulations Section 2 3.b b. "It is understood and agreed that USA Swimming shall be free from any liabilities or claims for	Tabled - get Legal counsel to advise	

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	<p>damages arising by reason of injuries to anyone during the conduct of the event. It is further understood that Pacific Swimming LSC, and XXX club shall be free and held harmless from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event."</p> <p>Mary Ruddell, Marie Lin 2nd (30 day, R&R)</p> <p>Reasoning: This change was brought to my attention by Cindy Rowland, Pacific's Executive Administrator. She states "While I am not an attorney or a law expert, my thought was to afford the LSC and/or clubs the same protection provided to USA Swimming by adding those entities to the hold harmless statement/clause in the sanction. Even though we are considered a part of USA Swimming in many ways, I think we could easily be identified as a separate party in a legal action, so if this is the wording recommended, I suggest we adopt it or, at a minimum, have our legal counsel provide an opinion as to whether we should or should not adopt."</p> <p>See the language from USA Swimming attached.</p> <p>Passed by BOD</p> <p>Discussion:</p> <ol style="list-style-type: none"> 1. Clint Benton brought up an amendment that we should put a provision that this would be done only if our legal counsel found that including it in our meet sheet would provide a benefit to Pacific Swimming 2. Bill Herndon suggested we table this motion until we get a recommendation from legal counsel, Mike Davis ,2nd <p>Tabled</p>		
New Business	<p>ASCA information:</p> <p>Mary Ruddell for Don Heidary</p> <p>ASCA educational information is available to the LSC. A special code must be used. Please do not share it with other than PC coaches. Mary will send it out to coaches</p>		
Next HOD Meeting	May 19, 2019		
Meeting Adjourned	Meeting adjourned 12:00 Noon		

RESPECTFULLY SUBMITTED BY,
MARIE LIN
SECRETARY - PACIFIC SWIMMING BOARD OF DIRECTORS

